

Volunteer Instructions

Our theme this year is: *The Power and Promise of Peace.*

Welcome and thanks for the gift of your time in the interest of peace. The Peace Booth is the most effective use of our time to bring the message of peace to the most people.

The Peace Booth is located in the Education Building, near the corner of Blue Ridge & Hillsborough Streets. If you enter at gate 12, the entrance between Buildings 2 and 3, and turn left into the first door; the Peace Booth will be down the aisle on the right. See you there!

Because of the crowds, allow at least an hour to get to the fairgrounds. Please arrive at least 15 minutes before your scheduled time so you can acquaint yourself with the booth and relieve the previous shift on time. Remember there is a long walk from the free parking areas. Parking can cost \$10.00 if free areas are full. The CAT bus runs shuttles to the fair, and drops you off right at the education building. There is a one way or round trip fare for the CAT buses; see the NC State Fair transportation web page, the News & Observer or call Capitol Area Transit at 890-3430 for details of routes and costs,

Our message this year is "The Power and Promise of Peace." We have a wide variety of literature about peacemaking. Please encourage visitors to take the literature. The children's activities include coloring sheets. We also have NC Peace Booth bookmarks to hand out (the bookmarks include the Peace Booth website address, www.ncpeacebooth.org) and stickers to wear at the Fair.

We will have the following petitions this year

- Withdrawal From Iraq
- Abolition of the Death Penalty
- Out of Guantanamo

Anyone who can read and understand the petitions can sign them, no matter what their age. Each petition has background information stored under the table. You can hand these out if people want more information before or after they sign. Please read the petitions and the background information so you are familiar with their content and can answer questions about them.

The petitions are on clipboards with attached pens. Please keep the signed petitions on the clipboard. This often encourages others to sign. They are removed each day. Extra petitions are stored under the tables.

If people ask for stickers to use with other children groups, please feel free to give them some of the past years stickers. They are located under the table.

There are church statements on peace and other informative literature. Encourage visitors to explore the literature and take what they wish. We have stickers for children.

A Red Volunteer Instruction Book is on the Table. It contains the master sheet of volunteers with phone numbers, additional and more detailed instructions, and blank paper. Please read this book and record any concerns or ideas. Please sign your name and phone number if you make a suggestion.

Patrick O'Neill checks the booth each night. Leo and Judy check the booth each morning. If you have questions first call your coordinator. If you cannot reach them you may call Judy and Leo at 782-0667 or Patrick O'Neill 779-1912

Please ask your replacement to read the Red Volunteer Book. Please stick around long enough for the person to look over the material and ask any questions.
Again... Thank you for your work for peace this year!

Guidelines and Suggestions for Volunteers

Working in the Peace Booth is your opportunity to influence fairgoers about peacemaking and justice issues. The following are some guidelines and suggestions that we feel will make this opportunity even more fun, effective and beneficial.

- Have FUN! Enjoy yourself! In stressful situations, relax and listen!
- Stand so you can meet people! Eye level contact is best for all.
- Arrive at least 15 minutes early. Remember that The RED Book has the list of volunteers and a place for your suggestions and needs, plus a page where you or others may sign your name and address in order to get our mail about next years fair.
- Don't hawk the Peace Booth to fairgoers. Loud talk often drives people away.
- Only 2 people should be at the PB each shift. This reduces overcrowding in our small space and 2 people should be there at all times
- Don't take breaks during your shift. Please don't eat during your shift.
- One teenager and an adult on a shift works very well. Teens help with attracting the children.
- Stay in the PB until your replacement arrives. Call your Coordinator if you have a problem.
- The PB committee pays for your ticket to the fair on the day you choose to work. Please return any unused tickets. Put them in a pocket in the back of the Red Book.
- Persons over 65 years of age do not need a ticket for the Fair, but the ticket should give you admission to park in the concessionaire parking off of Hillsborough St.
- And, ... at the State Fair staffers should find themselves very busy with the following:
 - ◆ inviting children in to work on the children's activity.
 - ◆ providing fairgoers with an opportunity to sign various petitions.
 - ◆ pointing out the information contained in each petition's backup material.
 - ◆ using stickers to engage children and adults. Don't just hand them out.
 - ◆ giving people who ask for information about the Peace Booth a bookmark. Don't just give them to everyone.
 - ◆ asking people if they know what their faith teaches about "peace and justice" and giving them a statement written by their faith community if they wish.
 - ◆ inviting fairgoers to review and take free copies of other materials.
 - ◆ creating an inviting booth by picking up, and doing general housekeeping.
 - ◆ listening to anyone who wants to talk about peace and justice, how we can make this a better world or many other subjects.
 - ◆ learning that listening is a key peacemaking skill. Practice.
 - ◆ meeting new volunteers from other organizations interested in a peaceful and just world and hearing new ideas on how to bring this about.
 - ◆ If anyone requests a peace statement from their church and we don't have it, give them a bookmark. Add their name and address on the mailing list sheet legibly.

You may call Leo Klohr and Judy Occhetti-Klohr if you have any questions. 919-782-0667.

Thanks so much for your continued help and support for peace and justice. The Peace Booth Steering Committee.

Helpful Hints for Volunteers

Non-committal Ways To Let Others Know You Are Listening

- I hear what you are saying....
- Sounds like.....
- I understand your point of view....
- I am glad to hear how you feel about.....
- So.....
- And you....
- Ummm.....

Behavior...

- Keep eye contact.
- Don't shout back.
- Keep respectful distance.
- Keep hands in sight, with palms open or clasp hands in front of you.
- Talk slowly and in a quiet voice.

Ways To Finish The Conversation

There is lots to think about...

- Thank you for sharing your ideas/feelings with me....
- Your opinion is worthwhile....
- We all have something to add to the dialogue....
- Each of us has "a piece of the truth"....

If Someone is Very Angry and Out of Control

(One of the reasons we say 2 people should be in the booth at all times.)

- It's difficult to listen while you are shouting....
- Maybe you would like to write your comments and I will give them to our committee....